Note: Set printer and use ***legal size*** paper. How to assemble your Guide

1. Print out all the pages. Make sure to do double-sided printing on legal-size paper. Color cover optional.

2. With the cover facing you, stack up the pages so that the numbers in the bottom corners are in sequence.

the numbers on the left will be even numbers, counting down from 52



numbers on the right will be odd numbers, counting up from 3

3. Fold the stack of papers in half.



 Use a long-arm or booklet stapler to staple the booklet along the fold.